
AGENDA OF THE POLICY, FINANCE & HR COMMITTEE TO BE HELD ON FRIDAY 31ST JULY 2026, 1PM AT BROCKWORTH COMMUNITY CENTRE

- 1. Welcome from the Chair of the Committee**
- 2. Attendance of Councillors to be recorded**
- 3. To note any apologies for absence**
- 4. To record any declarations of interests on matters on the agenda**
- 5. To receive any public representations at the discretion of the Committee Chair**
- 6. To approve the minutes of the Policy & Finance Committee held on 12th May 2026**
- 7. To consider business relating to council finances**
 - (a) To receive the Quarter 1 Budget Monitoring Report for the 2026/27 financial year.
 - (b) To consider a quotation for the review and production of an updated Health and Safety Policy for the Council.
- 8. To review and approve the Council's Co-option Policy.**
- 9. To review and approve the Council's Investments and Reserves Policy**
- 10. To review and approve the Council's Grants Policy**

Exclusion of press and public – Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, to resolve to exclude the public and press from the remainder of the meeting to protect the confidential nature of the business to be transacted.

- 11. HR Matters (confidential discussion)**
 - (a) To consider and determine the future staffing structure of the Council following consideration of the Staffing Options Report.
 - (b) To consider a quotation for the purchase of a new work laptop.
 - (c) To consider the future cleaning arrangements at Brockworth Community Centre following the resignation of the Cleaner, including the proposal for the Cleaning Supervisor to undertake the cleaning duties and the use of casual cover during periods of leave.
- 12. To receive a verbal report from the Clerk on any urgent correspondence relating to the work of the Committee**
- 13. To note the month of the next Policy, Finance & HR Committee which will be held in September/October 2026 - date to be confirmed.**