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Brockworth Parish Council, Court Road, Brockworth, Gloucestershire, GL3 4ET
Phone: 01452 863123
Email: Clerk@brockworth-pc.gov.uk
Website: www.brockworth-pc.gov.uk

MINUTES OF THE FULL COUNCIL MEETING OF BROCKWORTH PARISH COUNCIL HELD ON WEDNESDAY 4TH MARCH 2026 AT 7PM AT BROCKWORTH COMMUNITY CENTRE

1. **Welcome from Chair of Council**
The Chair welcomed everyone to the meeting and went through the fire procedures. The meeting was opened at 7pm.

2. **Attendance of those present to be recorded.**
Councillors Roy Balgobin, Uldis Balodis, Craig Carter, David Durnell, Irene Garbett, Karen Harris, Debbie Harwood, Jason Mills, Tim Wiltshire
County Councillor Ben Evans was also in attendance.

3. **Apologies were noted from:**
Cllrs Allan Johnson, Richard Ellis
The following councillors were absent:
Cllrs Debbie Cooper, Peter Kotwica, Charlotte Mills, Gwynne Parry

4. **To receive any members declarations of interests and to consider any requests for dispensations relating to matters on the agenda**
Cllr Harwood declared an interest in agenda item 14(a) as a member of Tewkesbury Borough Council's (TBC) planning committee and would therefore not comment on live planning applications.

5. **To consider any applications for co-option to Brockworth Parish Council**
No applications were received.

6. **To receive any public representations in respect of the business on the agenda**
There were two members of the public present. One attended solely to observe the meeting.
The other introduced himself as Cllr Chas Townley, Chair of the Coopers Edge Liaison Committee.
He stated that the Committee had appreciated the council's letter recognising its work.
He reported that progress on outstanding matters continues, albeit slowly. Issues relating to road adoption remain ongoing. Access to the allotments is still unresolved, as there is no adopted road serving them, which has resulted in Stroud District Council being unwilling to adopt the allotments.
He further advised that another road has recently been adopted, and additional roads are currently being inspected to determine whether they meet the required standards for adoption. While progress is being made, it remains slow.
There are also ongoing concerns regarding management companies and the way in which the estates are being managed.
Cllr Townley also spoke about the wider issues affecting Coopers Edge and emphasised the need for a single parish council to cover the entire area. He suggested that Coopers Edge should fall under the same district/borough and parish council arrangements.
The Chair expressed thanks to Cllr Townley and the Committee for their continued work and thanked him for attending the meeting.

7. To receive reports from Brockworth's Borough and County Councillors and appointed Representatives to Outside Bodies.

County Cllr Ben Evans attended and provided a verbal report on his work at Gloucestershire County Council.

He advised that, following Local Government Reorganisation (LGR), the likelihood of Coopers Edge being placed under a single parish council would be very low if the area were split between two local authorities.

The Perrybrook bus route consultation has progressed to route and timetable planning with Stagecoach; however, no further public consultation will be undertaken.

At Henley Bank, a new school block is under construction and is due to open in September. The £2.2m project is funded through Section 106 contributions. The new sixth form block will increase capacity, enabling a Year 7 intake of 520 pupils.

Concerns were raised regarding poorly managed land opposite Phoenix Close, which is owned by Gloucestershire City Homes. Cllr Evans confirmed he is pursuing this matter.

He acknowledged that road conditions in Brockworth are poor. Court Road and the Cross Hands roundabout are scheduled for resurfacing later this year.

In response to a question from Cllr Balgobin regarding the inspection of roadworks and quality standards, Cllr Evans confirmed that bi-weekly meetings with Ringway will commence to review works.

The Grassroots Neighbourhood Fund has now been fully allocated, with eight grants awarded, averaging £2,500 each.

Cllr Evans then left the meeting at this point (7.28pm)

Cllr J Mills and Cllr Carter then gave a brief verbal report on the work of Tewkesbury Borough Council.

8. To confirm and sign the minutes of the meeting of Full Council held on 4th February 2026

Cllr Balodis proposed, seconded by Cllr K Harris the approval of the minutes of Full Council held on 4th February 2026, this was agreed by the majority.

9. To consider business relating to council finances

(a) The Council resolved that the schedule of payments be authorised and signed by the Chair. Cllr Balgobin proposed, seconded by Cllr Balodis, all agreed.

(b) The Council resolved that the Bank Reconciliations be authorised and signed by the Chair. Cllr Balodis proposed, seconded by Cllr Wiltshire, all agreed.

(c) The Council noted receipts and payments made since the last Council meeting. It was also agreed that Cllr Karen Harris will be added to the bank as a new signatory.

10. To consider any grant applications received

No grant applications have been received.

11. To receive any updates or reports from the Coopers Edge Liaison Committee (CELC)

The CELC update had been provided earlier under Agenda Item 6. The Committee's recommended resolution was considered.

Following a brief discussion, Cllr Balodis proposed the following resolution:

That Brockworth Parish Council write to Stroud District Council, Tewkesbury Borough Council and Gloucestershire County Council to seek the creation of a single parish council covering Coopers Edge, to be established as soon as practicably possible, including, if necessary, undertaking a Principal Area Boundary Review to place the whole area within a single local authority area.

The proposal was seconded by Cllr J Mills and was unanimously agreed.

Cllr Chas Townley left the meeting at this point (7.43pm)

12. To consider the appointment of an Internal Auditor for the 2025/26 financial year

The Council considered the appointment of the Internal Auditor. It was proposed by Cllr Balodis, seconded by Cllr J Mills, to appoint the recommended Internal Auditor, confirming that they were competent and independent of the Council. All AGREED.

13. To agree and set the date of the Annual Parish Meeting

Following a full discussion, it was agreed that the Annual Parish Meeting would be held on Wednesday, 6th May at 7:00 pm, immediately after the Annual Meeting of the Council at 6:00 pm. The Clerk will invite representatives from the doctor's surgery, Brockworth Community Sports Hub, The Brook Academy, The Food Larder, Brockworth Link, and the Youth Club, as well as the MP, Sir Geoffrey Clifton-Brown, and County Councillor Ben Evans.

14. To consider any urgent planning applications that have been received since the last Planning and Highways Committee meeting.

(a) To consider the consultation regarding the proposed care home at 198–206 Hucclecote Road and agree the Council's response.

Cllr Harwood handed over the management of the meeting to Cllr Balodis, Chair of the Planning & Highways Committee, due to her declaration of interest.

Members discussed the proposed care home development and raised the following points:

- Brockworth already has a high proportion of care homes, with 50% of Tewkesbury's care home provision located in the parish. Members felt there is no current need for an additional care home.
- A previous application for a 66-bedroom care home was approved in 2012 but never built; the developer subsequently applied for flats, which was refused. Since 2012, another care home has been approved and is currently under construction in Mill Lane, meaning local provision is now sufficient.
- Concerns were raised regarding the limited space on the proposed site, which is insufficient for staff and visitor parking, as well as safe access and egress. According to current regulations, parking should provide one space per two full-time staff and one space per six bed spaces. The proposed 17 spaces were considered grossly insufficient.
- Reference was made to two nursing homes in Hucclecote that have been closed, further suggesting that additional provision may not be necessary.
- Members agreed that the response to the developer should be submitted "without prejudice," noting that the comments reflect initial concerns subject to review of a formal application.

15. To receive the strategic plan fee proposal from Andrea Pellegram Ltd and to receive report from the Councils and Community Projects Coordinator (CCPC)regarding development of the strategic plan

The Council considered the fee proposal from Andrea Pellegram Ltd and received a report from the Council's Community Projects Coordinator (CCPC) regarding the development of the strategic plan.

Following discussion, it was agreed in principle that the project should be undertaken in-house by the CCPC. The CCPC will be invited to attend the next Council meeting to give a short presentation and discuss the proposal further.

16. To consider the Government consultation on Local Government Reorganisation in Gloucestershire and agree the Council's response.

Local Government Reorganisation (LGR) had been discussed at previous Council meetings and members confirmed that their views remained unchanged.

Cllr Balgobin proposed that the Council recommend the creation of a single unitary authority for Gloucestershire, as it was felt this would be the most sensible option for the area, particularly in

relation to the issues affecting Coopers Edge. A single unitary authority would help ensure the area remains within one administrative structure.
The proposal was seconded by Cllr Balodis and was unanimously agreed.
The Clerk will submit the Council's response to the consultation.

17. To consider and approve Health & Safety Accountability training for the Parish Council, to be held immediately prior to the next Full Council meeting (6:00–7:00pm, 1-hour session), if agreed.

Following discussion, Cllr Harwood proposed that Health and Safety Accountability training be approved for councillors, to take place on Wednesday 1st April from 6:00 pm to 7:00 pm, immediately prior to the next Full Council meeting.
The proposal was seconded by Cllr Balgobin and was unanimously agreed.

18. To consider the purchase of a modular display screen for use at International Brockworth Day and future events. Council to note the indicative verbal quotation of approximately £11,000 and to consider agreement in principle to proceed, subject to obtaining three formal quotations to ensure best value.

Members discussed the proposal and raised concerns regarding the potential use of Community Infrastructure Levy (CIL) funding for this purchase, including whether the screen is required and whether it reflects community priorities. Members also suggested that wider community engagement should take place to establish local needs.
It was noted that further information would be required before a decision could be made, including a business case setting out potential usage, hire opportunities, and any potential income generation.
It was therefore proposed by Cllr Harwood, seconded by Cllr Balgobin, and unanimously agreed to defer the item until further information is available. The matter will be placed on the agenda for the next meeting.

19. Council noted the dates of the following meetings and events and any reports associated with them:

(a) Tuesday 3rd March – Environment Working Group meeting.
(b) Friday 20th March – Social Seniors Lunch – (Community Lunch run by Social Seniors)
(c) Saturday 21st March – Repair Café – this includes the bike workshop.
(d) Saturday 28th March – Monthly Litter Picking Event
(e) Good Friday 3rd April – Easter Meal with Social Seniors – Easter Monday is a Family Day
(f) Friday 8th May - VE Day
(g) Monday 25th May – International Brockworth Day

20. To receive a verbal report from the Clerk on any urgent correspondence

It was agreed to suggest the date of Thursday 16th April at 6pm to meeting with the Community Sports Hub Steering Group. The Clerk will contact them and confirm the date.

21. Council confirmed the date of the next scheduled meeting of Full Council to be held on Wednesday 1st April 2026 at 6pm for training first.

The meeting was closed at 8.45pm.

Brockworth Parish Council

Expenditure transactions - approval list

Start of year 01/04/25

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
2747	B/P - Inv 1387	£1,600.00	3010	19/03/26	Brockworth Link - Youth provision shortfall 2025-26	1387
		£1,600.00		Brockworth Link - Total		
2740	BP-Inv265242	£60.00	1050	11/03/26	Cloud Next Ltd - Domain renewal	265242
		£60.00		Cloud Next Ltd - Total		
2751	B/P Inv145	£18,923.52	4090	23/03/26	Contract Services - Cemetery Works final invoice	145
		£18,923.52		Contract Services - Total		
2750	B/P Inv 210	£130.00	2050	13/03/26	Glostonian Cleaning Services - March 26 - External & Internal Window Cleaning	00210
		£130.00		Glostonian Cleaning Services - Total		
2738	B/P-Inv23UG0070008	£360.00	1130	09/03/26	Parish Online (Geoxphere LTD) - Parish Online Mapping Software 9 March 2026 - 9 March 2027	23UG007-0008
		£360.00		Parish Online (Geoxphere LTD) - Total		
2749	B/P - Inv25/0705/PPS	£137.05	5000	13/03/26	PATA (UK) - Pata Payroll - March	25/0705/PPS
		£137.05		PATA (UK) - Total		
2737	B/P - Inv 142524	£120.00	2050	09/03/26	Severnside Security Ltd - Asset Type Access Control / Door Entry - Service Level Yearly - Service Due Date 01/03/2026	142524
2742	B/P - Inv 142589	£709.09	2050	12/03/26	Severnside Security Ltd - Automatic Door Service	142589
		£829.09		Severnside Security Ltd - Total		
Total		£22,039.66				

Signature _____ Signature _____

Date _____

Expenditure transactions - approval list

Cheque	Gross	Heading	Invoice date	Details	Cheque Total
B/P - GAPTC Subs	£3,161.00	1130	01/04/26	Gloucestershire Association of Parish & Town Councils - Annual Membership Subscription 2026-27	£3,161.00
B/P - Rates 26-27	£8,428.00	2030	01/04/26	Tewkesbury Borough Council - Business Rates 2026 2027	£8,428.00
	£1,400.00	3101	01/04/26	Bennetts Coaches Ltd - Balance due, tn 2547 - Balance due, tn 2539 - Weston Super Mare Trip - 2 x 53 seater - 29th July 2026. To be paid in 2026/27	
B/P - GPFA Subs	£100.00	2100	01/04/26	Gloucestershire Playing Fields Association - Annual Subs 2026-27	£100.00
Sub Total	£13,089.00				
Total	£13,089.00				

Signature _____ Signature _____

Date _____

Bank Account Reconciled Statement

Unity Trust Current	**20437802**	**60-83-01**	
Statement Number	72	Bank Statement No.	72
Statement Opening Balance	£128,333.84	Opening Date	01/02/26
Statement Closing Balance	£91,038.06	Closing Date	28/02/26
True/ Cashbook Closing Balance	£91,038.06		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
31/01/26	DD-Inv94516	Envesca	116.40	0.00	128,217.44
02/02/26	Fac202622-10510	Fit For Life	0.00	135.00	128,352.44
02/02/26	Fac202622-10514	Move Pilates	0.00	80.00	128,432.44
02/02/26	Fac202622-10516	WalktheWalkCIC family services	0.00	862.50	129,294.94
02/02/26	Fac202622-10522	Brenda DaCosta Rios	0.00	140.00	129,434.94
02/02/26	Inv942	Goodwins Funeral Directors	0.00	120.00	129,554.94
03/02/26	DD-InvFM9DQDKHT/003	Smartest Energy	409.70	0.00	129,145.24
03/02/26	Fac2026211 - 10520	SSSOUK Organisation CIO Cheltenham Centre	0.00	12.00	129,157.24
03/02/26	Fac2026211 - 10530	SSSOUK Organisation CIO Cheltenham Centre	0.00	12.00	129,169.24
03/02/26	Fac2026211 - 10536	Nikki Timney Wellbeing	0.00	60.00	129,229.24
03/02/26	Fac2026211 - 10541	Hirer	0.00	225.00	129,454.24
03/02/26	Inv 936	Richard Eve	0.00	126.00	129,580.24
04/02/26	BACS Inv 941	F J Cambridge & Co Limited	0.00	145.00	129,725.24
04/02/26	CASH - 000382	Multiple Suppliers/ Customers	0.00	425.30	130,150.54
04/02/26	Fac2026211 - 10508	Cooper's Edge Ballet School	0.00	305.00	130,455.54
04/02/26	Fac2026211 - 10540	Helen O Grady Drama Academy	0.00	97.50	130,553.04
05/02/26	Inv 945	Dynamic Sales	0.00	1,218.81	131,771.85
06/02/26	Fac2026211 - 10512	ABL Health/Healthy Lifestyles Gloucestershire	0.00	240.00	132,011.85
09/02/26	B/P - Inv 12263411	Spot On Supplies	195.32	0.00	131,816.53
09/02/26	B/P - Inv 1379	Brockworth Link	10,000.00	0.00	121,816.53
09/02/26	B/P - Inv 139900	Severnside Security Ltd	63.56	0.00	121,752.97
09/02/26	B/P - Inv 200	Glostonian Cleaning Services	130.00	0.00	121,622.97
09/02/26	B/P - Inv 205	Glostonian Cleaning Services	221.00	0.00	121,401.97
09/02/26	B/P - Inv 20731	Glebe Contractors	14,817.60	0.00	106,584.37
09/02/26	B/P - Inv 20738	Glebe Contractors	624.00	0.00	105,960.37
09/02/26	B/P - Inv 68175	Mitchell's (Gloucester) Limited	1,596.00	0.00	104,364.37

Bank Account Reconciled Statement

09/02/26	B/P - Inv 83576	The Play Inspection Company	579.60	0.00	103,784.77
09/02/26	B/P - Inv2200597	A & E Fire & Security Limited	161.99	0.00	103,622.78
09/02/26	B/P - Inv25/0594/PPS	PATA (UK)	122.05	0.00	103,500.73
09/02/26	B/P - Inv26000701/U4	Liftec Express	724.37	0.00	102,776.36
09/02/26	B/P - Inv37	Woodlane Tree Works	150.00	0.00	102,626.36
09/02/26	B/P - JPT	JPT Developments	675.00	0.00	101,951.36
11/02/26	Inv 935	Allotments Association	0.00	100.00	102,051.36
11/02/26	Inv 940	Mason & Stokes Funeral Service	0.00	720.00	102,771.36
12/02/26	DD - Inv 03525260	YU Energy	113.12	0.00	102,658.24
12/02/26	Fac2026217 - 10542	Hirer	0.00	320.00	102,978.24
13/02/26	Fac2026211 - 10496	Hirer	0.00	-100.00	102,878.24
13/02/26	Fac2026217-10527	Potential Plus Uk	0.00	96.00	102,974.24
13/02/26	Grant 11-02-26	Tewkesbury Borough Council	0.00	755.25	103,729.49
15/02/26	DD-20269734865	Pozitive Energy	33.97	0.00	103,695.52
15/02/26	DD-220269709746	Pozitive Energy	601.88	0.00	103,093.64
16/02/26	DD - Multipay Jan	Lloyds MultiPay Card	777.55	0.00	102,316.09
16/02/26	DD-InvFM9DQDKHT/004	Smartest Energy	731.02	0.00	101,585.07
16/02/26	Fac2026217 - 10465	Helen O Grady Drama Academy	0.00	130.00	101,715.07
16/02/26	Fac2026217 - 10479	Every Dog Can Dog Training	0.00	140.00	101,855.07
16/02/26	Fac2026217 - 10498	Every Dog Can Dog Training	0.00	160.00	102,015.07
16/02/26	Inv 944	Warren Finn (Provirtue HealthCare Services Ltd)	0.00	150.00	102,165.07
17/02/26	000383	Selim Smith Funeral Directors (Cheltenham)	0.00	420.00	102,585.07
19/02/26	Fac2026216	Hirer	0.00	-100.00	102,485.07
19/02/26	Fac202632 - 10545	Alder Holly Ltd	0.00	96.00	102,581.07
20/02/26	DD - 67557/1127446	Alliance Communications Ltd	115.20	0.00	102,465.87
20/02/26	DD-67557/1147750	Alliance Communications Ltd	123.42	0.00	102,342.45
20/02/26	Fac202632 - 10546	Buddhism Exams	0.00	80.00	102,422.45
20/02/26	Inv-946	Allen Accountants	0.00	40.00	102,462.45
26/02/26	DD - 517556201/001	Virgin Media Broadband	50.40	0.00	102,412.05
26/02/26	DD - INV11630149	Water Plus	235.99	0.00	102,176.06
27/02/26	B/P-Pay-Feb 26	Staff Salaries	10,346.38	0.00	91,829.68
27/02/26	DD-NEST-Feb 26	NEST	1,455.22	0.00	90,374.46
27/02/26	DD-Sky270226	Sky Mobile	11.00	0.00	90,363.46

Bank Account Reconciled Statement

27/02/26	Fac202632 - 10476	Potential Plus Uk	0.00	144.00	90,507.46
27/02/26	Fac202632 - 10531	WalktheWalkCIC family services	0.00	545.00	91,052.46
28/02/26	DD - Service Charges	Unity Trust Bank	14.40	0.00	91,038.06
28/02/26	Year End Adjustment	Bennetts Coaches Ltd	0.00	0.00	91,038.06

Uncleared and unpresented effects

Total uncleared and unpresented	0.00	0.00
Total debits / credits	45196.14	7900.36

Reconciled by Julie Shirley

Signed _____ _____

Clerk / Responsible Financial Officer Chair

Date _____ _____

Bank Account Latest Reconciliations

Start of year 01/04/25

up to 28/02/26

Lloyds - Capital Account

Statement Number	Opening Balance	Statement Balance	True/ Cashbook Balance	Opening Date	Closing Date
72	£213,691.63	£213,806.38	£213,806.38	01/02/26	28/02/26

Uncleared and unpresented effects	Debit (£)	Credit (£)	Balance (£)
Total uncleared and unpresente	0.00	0.00	

Lloyds - Current Account

Statement Number	Opening Balance	Statement Balance	True/ Cashbook Balance	Opening Date	Closing Date
63	£1,029.05	£1,024.80	£1,024.80	01/02/26	28/02/26

Uncleared and unpresented effects	Debit (£)	Credit (£)	Balance (£)
Total uncleared and unpresente	0.00	0.00	

Petty Cash

Statement Number	Opening Balance	Statement Balance	True/ Cashbook Balance	Opening Date	Closing Date
61	£145.70	£59.66	£59.66	01/02/26	28/02/26

Uncleared and unpresented effects	Debit (£)	Credit (£)	Balance (£)
Total uncleared and unpresente	0.00	0.00	

Unity Trust Current

Statement Number	Opening Balance	Statement Balance	True/ Cashbook Balance	Opening Date	Closing Date
72	£128,333.84	£91,038.06	£91,038.06	01/02/26	28/02/26

Uncleared and unpresented effects	Debit (£)	Credit (£)	Balance (£)
Total uncleared and unpresente	0.00	0.00	

Unity Trust Holding

Statement Number	Opening Balance	Statement Balance	True/ Cashbook Balance	Opening Date	Closing Date
59	£304,373.89	£304,373.89	£304,373.89	01/02/26	28/02/26

Uncleared and unpresented effects	Debit (£)	Credit (£)	Balance (£)

Bank Account Latest Reconciliations

Start of year 01/04/25

up to 28/02/26

	Debit (£)	Credit (£)	Balance (£)
Total uncleared and unpresente	0.00	0.00	

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/25 and 28/02/26 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Lloyds - Capital Account	£212,269.52
Lloyds - Current Account	£1,071.55
Petty Cash	£139.08
Unity Trust Current	£92,629.68
Unity Trust Holding	£304,373.89
Total	£610,483.72

RECEIPTS	Net	Vat	Gross
Parish Council, Administration & Finance	£387,763.04	£0.00	£387,763.04
Community Centre	£41,534.02	£8,291.21	£49,825.23
Community Services	£2,551.36	£0.00	£2,551.36
Green Spaces & Environment	£103,913.06	£276.67	£104,189.73
Total Receipts	£535,761.48	£8,567.88	£544,329.36

PAYMENTS	Net	Vat	Gross
Parish Council, Administration & Finance	£22,966.03	£2,251.34	£25,217.37
Community Centre	£46,124.33	£6,145.00	£52,269.33
Community Services	£67,976.75	£1,419.47	£69,396.22
Planning & Highways	£221.00	£0.00	£221.00
Human Resources	£170,587.53	£378.00	£170,965.53
Green Spaces & Environment	£189,830.85	£36,609.99	£226,440.84
Total Payments	£497,706.49	£46,803.80	£544,510.29

Closing Balances at 28/02/26

Ordinary Accounts

Lloyds - Capital Account	£213,806.38
Lloyds - Current Account	£1,024.80
Petty Cash	£59.66
Unity Trust Current	£91,038.06
Unity Trust Holding	£304,373.89
	£610,302.79
Total	£610,302.79

Reserve Balances

Community Projects	£45,000.00
Allotment Maintenance	£1,500.00
Parish Events	£2,360.60
Youth Activities (from GCC Lease settlement)	£31,136.95
GCC Community Grant	£3,947.07

Election expenses	£5,000.00
Emergency Tree Works	£19,757.38
Road Safety	£1,000.00
Professional Fees	£3,000.00
Festive Lights	£5,000.00
Play Area Improvements/Replacement	£30,430.67
Community Infrastructure Levy (CIL)	£124,434.20
Cross Hands Meadow	£10,000.00
Staff Cover Contingency	£20,000.00
Community Centre Repairs and Maintenance	£226.00
Bus Shelter Replacement	£3,000.00
Warms Space Grants	£704.50
ILP Grant (CDC additional project funding)	£0.00
Community Kitchen Project Grant	£0.00
Budget monies from 2023-24 committed but unpaid in 23-24 y	£0.00
Reserves total	£306,497.37

Signed _____ _____

Chair Clerk / Responsible Financial Officer

AGENDA ITEM No: 10

BROCKWORTH PARISH COUNCIL

REPORT TO: **COUNCIL**

DATE OF MEETING: **1 APRIL 2026**

SUBJECT: **Brockworth Strategic Plan**

REPORT BY: **L Eve, Clerk**

A Wilson, Council and Community Projects Coordinator

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1 Purpose of the Report

1.1 This report provides a proposed outline programme for the preparation of the Brockworth Strategic Plan, attached at Appendix 1 to this report.

2 Recommendation

2.1 That Council approves the outline programme for the preparation of the Brockworth Strategic Plan (BSP).

2.2 That Council approves the nomination of three Councillors to membership of the BSP Steering Group

3 Background Information

3.1 The project programme and timetable is attached at Appendix 1 to this report. This indicates a period of approximately 14 months for the preparation of the Strategic Plan, concluding in May 2027. While it is expected that the BSP can be delivered in this timescale, progress on the project will be monitored with the participation of the BSP Steering Group. Update reports will be made periodically to Council to outline project progress. Any revisions to the project programme will be discussed initially with the Steering Group and referred to Council if necessary.

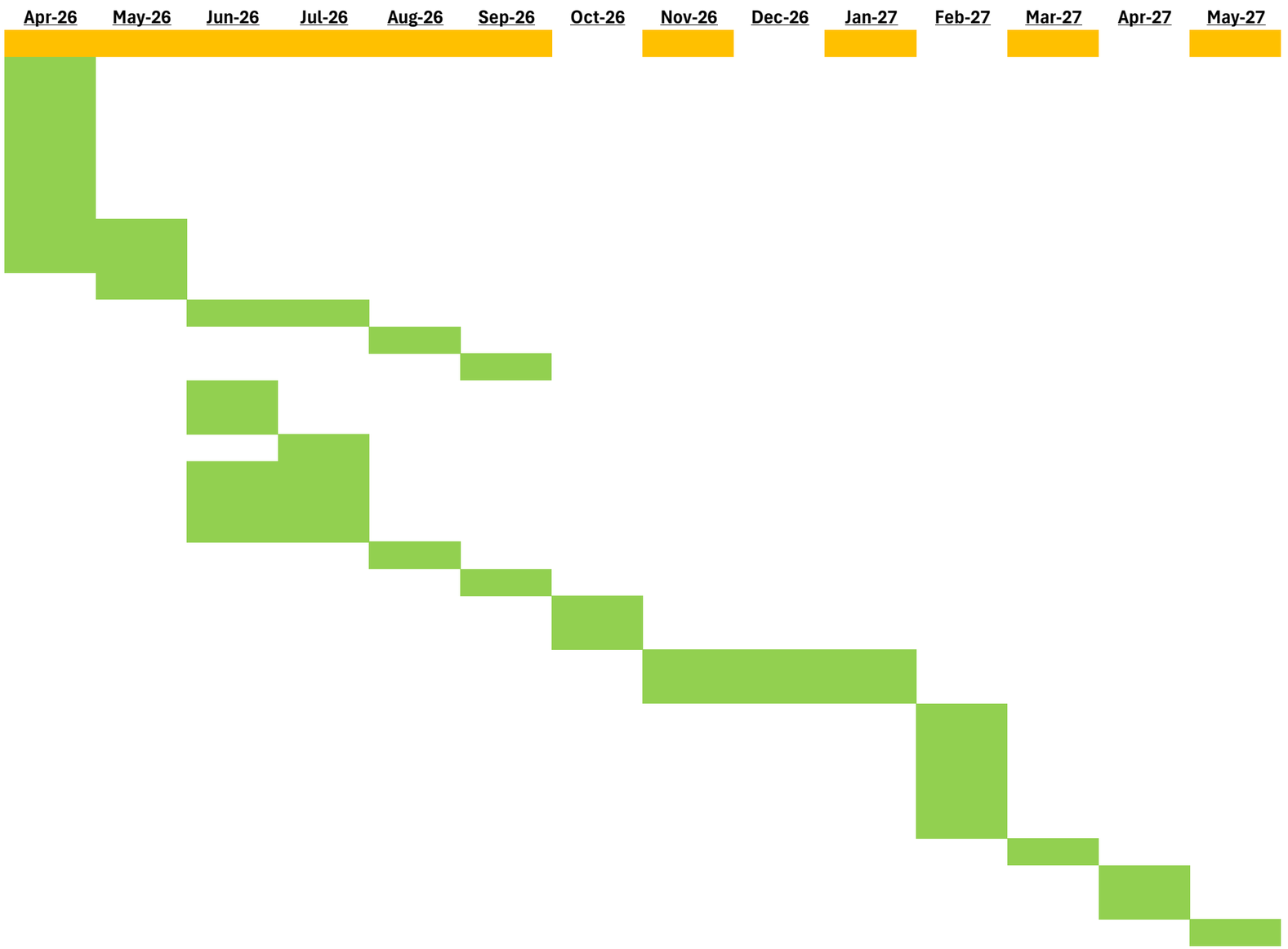
3.2 The Steering Group will fulfil an important role in the preparation of the BSP. It is proposed that three Councillors be nominated to membership of the Steering Group to work with the CCPC on progressing the project. It is also suggested that the Clerk could be invited to contribute to the work of the Steering Group as an 'occasional' adviser. It is intended that the BSP Steering Group would meet on a monthly basis to receive updates from the CCPC, Provisional meeting dates are indicated on the proposed Project Timetable in Appendix 1.

AW 24 03 2026

BROCKWORTH STRATEGIC PLAN

WORK PROGRAMME AND PROJECT TIMETABLE

Event	Task
Steering Group	
Project Initiation Meeting (Steering Group)	Approval of Project Timetable
	Confirmation of Project Steering Group
	Outline of Community Consultation Programme
Audit of Existing Community Provision	
Community Engagement 1	Prepare questionnaire
	Circulate questionnaire
	Analysis of responses
	Report to Steering Group
	Community Engagement Exhibition
	Analysis of responses
	Meetings/Liaison with GCC, TBC and local community groups
	Analysis of responses
	Report to Steering Group
	Analysis of responses
	Report to Steering Group
	Report of Community Engagement to Council
Preparation of Draft BSP	Establish Preferred Options and/or alternative strategies
Community Engagement 2	
	Meetings/Liaison with GCC, TBC and local community groups
	Community Engagement Exhibition
	Analysis of responses
	Report of Community Engagement to Council
Approval of BSP	Approval of BSP by Council



Agenda item 14 – Coopers Edge Public Art Funding

Members are advised that following completion of the Coopers Edge Heritage Trail project, all associated costs have now been met.

A remaining balance of **£26,946.62** is available for allocation towards **Public Art within Coopers Edge**.

The funding body has invited the Parish Councils to:

- Put forward ideas or proposals for how the remaining funds could be used;
- Consider any suitable projects within the local area;
- Engage with local organisations, community groups, or charities who may wish to contribute ideas or be involved.

Initial contact is also being made with local arts organisations to explore potential opportunities for collaboration.

Members are therefore asked to:

- Consider potential public art projects or initiatives;
- Suggest any relevant local groups or stakeholders to be consulted;
- Agree any next steps for developing and submitting proposals.