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## **AGENDA OF THE FULL COUNCIL MEETING OF BROCKWORTH PARISH COUNCIL TO BE HELD ON WEDNESDAY 1<sup>ST</sup> OCTOBER 2025 AT 7PM AT BROCKWORTH COMMUNITY CENTRE**

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TO: EACH MEMBER OF BROCKWORTH PARISH COUNCIL

You are hereby summoned to a meeting of Brockworth Parish Council which will be held at **Brockworth Community Centre on Wednesday 1<sup>st</sup> October 2025 at 7pm.**

Please ensure that you have read the agenda and associated documents before the meeting. Minutes are available on the Council's website [www.brockworth-pc.gov.uk](http://www.brockworth-pc.gov.uk). Should you require any additional information on any of the items, or you need to give your apologies, please contact the office prior to the meeting.

Dated: 25<sup>th</sup> September 2025

A handwritten signature in cursive script, appearing to read 'Lianne Eve'.

Mrs Lianne Eve – Clerk and RFO to Brockworth Parish Council

- 1. Welcome from Chair of Council**
- 2. Attendance of those present to be recorded.**  
Councillors Roy Balgobin, Uldis Balodis, Craig Carter, Debbie Cooper, Richard Ellis, David Durnell, Irene Garbett, Karen Harris, Debbie Harwood, Allan Johnson, Peter Kotwica, Charlotte Mills, Jason Mills, Gwynne Parry, Tracey Poulton, Tim Wiltshire
- 3. To note any apologies for absence**
- 4. To receive any members declarations of interests and to consider any requests for dispensations relating to matters on the agenda**
- 5. To consider any applications for co-option to Brockworth Parish Council**
- 6. To receive any public representations in respect of the business on the agenda**
- 7. To receive reports from Brockworth's Borough and County Councillors and appointed Representatives to Outside Bodies.**
- 8. To confirm and sign the minutes of the meeting of Full Council held on 3<sup>rd</sup> September 2025 and 15<sup>th</sup> September 2025 (attached)**
- 9. To consider business relating to council finances**
  - (a) To resolve that the schedule of payments be authorised and signed by the Chair (attached)
  - (b) To resolve that the Bank Reconciliations be authorised and signed by the Chair (attached)
  - (c) To note receipts and payments made since the last Council meeting (attached)
  - (d) To note the budget versus spend report for first half of 2025-26 budget year (attached)
  - (e) To receive the conclusions of the External Audit (attached)
  - (f) To consider and approve a quote for AdvantEdge and Epitaph 5-year contract (attached)
  - (g) To consider and approve a quote to replace damaged camera at Pound Farm Park (attached)

- 10. Discussion on whether council should adopt digital tools, including the purchase of tablets or small laptops for councillor use during meetings.**
- 11. To consider any grant applications received**
- 12. To receive any updates or reports from the Coopers Edge Liaison Committee**
- 13. To agree the procedure and timeframe for submitting apologies for absence from parish council meetings.**
- 14. To appoint two councillors to attend the Youth Service Provider meeting on 21<sup>st</sup> October at Upton St Leonards Village Hall.**
- 15. To consider any urgent planning applications that have been received since the last Planning and Highways Committee meeting.**
  - (a) [25/00610/FUL](#) 8A Lasne Crescent, Brockworth. Erection of a front porch, double storey rear extension and loft conversion with dormer (revised plans submission ref 28/07/25)
- 16. To note the dates of the following meetings and events and any reports associated with them:**
  - (a) Sunday 28<sup>th</sup> September 11am-5pm - Brockworth Hedgehog Rescue Open Day
  - (b) Tuesday 7<sup>th</sup> October 7pm – Environment Working Group meeting (Community Centre)
  - (c) Sunday 9<sup>th</sup> November – Remembrance Day Parade (War Memorial)
  - (d) Saturday 29<sup>th</sup> November – Christmas Extravaganza (Community Centre)
- 17. To receive a verbal report from the Clerk on any urgent correspondence**
- 18. To confirm the date of the next scheduled meeting of Full Council to be held on Wednesday 5<sup>th</sup> November at 7pm**