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# AGENDA OF THE HUMAN RESOURCES COMMITTEE TO BE HELD ON MONDAY 20<sup>TH</sup> NOVEMBER 2023, 9.30AM AT BROCKWORTH COMMUNITY CENTRE

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## AGENDA

1. Welcome from the Chair of the Committee
2. Attendance of Councillors to be recorded.
3. To note any apologies for absence
4. To record any declarations of interests on matters on the agenda
5. To receive any public representations at the discretion of the Committee Chair
6. To approve the minutes of the Human Resources Committee held on 19<sup>th</sup> October 2023
7. Exclusion of press and public – Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, to resolve to exclude the public and press from the remainder of the meeting to protect the confidential nature of the business to be transacted.
8. To consider and approve the recruitment of a new cleaner at the community centre
9. To note that the National Pay Awards for 2023 have been agreed, will be applied, and backdated as appropriate to all staff
10. To consider the appointment of a grounds maintenance person to help manage and oversee grounds maintenance for Brockworth
11. To discuss DBS checks for staff, who should have them and what level checks are needed
14. To receive a verbal report from the Clerk on any urgent correspondence concerning the work of the committee
15. To consider and agree a date for the next Human Resources Committee