
AGENDA OF THE COMMUNITY SERVICES COMMITTEE TO BE HELD ON WEDNESDAY 31ST MAY 2023, 7PM AT BROCKWORTH COMMUNITY CENTRE

AGENDA

1. **To elect a Committee Chairperson and Vice Chair for the forthcoming year**
2. **Attendance of Councillors to be recorded.**
- 3 **To note any apologies for absence**
4. **To record any declarations of interests on matters on the agenda**
5. **To receive any public representations from parishioners**
6. **To approve the minutes of the Community Services Committee held on 22nd March 2023**
7. **To discuss business relating to the Community Centre**
 - (a) To note the Building Manager's report and consider any matters arising.
 - (b) To consider and approve quote for Monitoring Upgrade from A&E Fire & Security
 - (c) To receive a proposal for a new photocopier and discuss plans for when our current contract ends on 1st January 2024
 - (d) To discuss any other business relating to health & safety and maintenance of the Centre
 - (e) To consider and approve quote for independent Legionella risk assessment.
 - (f) To consider and approve quote for new phone system (approved last budget year but could not progress as we were still under contract)
8. **To receive an update on the Brockworth Food bank**
9. **To receive an update on the progress of the Warm Space project**
10. **To receive a report from the Community Development Co-ordinator and update on Integrated Locality Partnership (ILP)**
 - (a) To discuss remaining funding from ILP grant and decide on use of remaining funds
11. **To review and approve council's Grants Policy and application form**
12. **To consider any grant applications received**
 - (a) To consider a grant application from Brockworth Repair Cafe
 - (b) To consider a grant application from Brockworth Allotment Association
 - (c) To consider a grant application from Brockfest
 - (d) To consider application for library support to purchase books
13. **To receive an update and discuss arrangements for upcoming events and review recent events**
 - (a) To review the Coronation Event - 5th May.
 - (b) To discuss plans for summer fete and confirm date.
 - (c) To discuss ideas for car boot sales and open markets
14. **To receive the quarterly report from Brockworth Link for the Youth Services**

15. To ratify decision made by the Clerk to carry over remaining £535.58 of 22-23 Youth Provision Budget to this year's budget for Brockworth Link to provide under 11's summer activities at the library
16. To discuss the use of the Youth Club space and potential rota for sharing the space with various users
17. To discuss vandalism incidents and a potential way of dealing with them
18. To receive a verbal report from the Clerk on any urgent correspondence concerning the work of the committee
19. To note the date of the next Community Services Committee which will be held on Wednesday 28th June 2023 at 7pm.