
AGENDA OF THE HUMAN RESOURCES COMMITTEE TO BE HELD ON WEDNESDAY 30TH JUNE 2021, 7PM AT BROCKWORTH COMMUNITY CENTRE

AGENDA

- 1. Welcome from the Chair of the Committee**
- 2. Attendance of Councillors to be recorded**
- 3. To note any apologies for absence**
- 4. To record any declarations of interests on matters on the agenda**
- 5. To receive any public representations at the discretion of the Committee Chair**
- 6. To approve the minutes of the Human Resources Committee held on 31th March 2021**
- 7. Exclusion of press and public – Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, to resolve to exclude the public and press from the remainder of the meeting to protect the confidential nature of the business to be transacted.**
- 8. To receive an update on training for staff and councillors**
- 9. To receive an update on how COVID has impacted on staff working arrangements**
- 10. To receive an update on staff working hours**
- 11. To consider changes to staff job descriptions and staffing structure**
- 12. To consider arrangements for cover of staff holidays**
- 13. To discuss any personnel issues arising from supervisory meetings**
- 14. To receive a verbal report from the Clerk on any urgent correspondence concerning the work of the committee**
- 15. To note the date of the next scheduled Human Resources Committee which will be held on Tuesday 26th October**